

16 May 1958

MEMORANDUM FOR ALL ERA ANALYSTS WORKING ON THE EUROPEAN SATELLITES

1. This notice is being circulated primarily to brief new analysts, and to refresh others, on the purposes and functions of the European Satellite Committee.

2. The European Satellite Committee was established in February 1956 by Services Division as an informal structure for interchange of ideas and opinions and discussion of research problems among analysts working on the European Satellites. It was felt that the Committee would contribute to the development of a broader and deeper knowledge of these countries, which in turn would be reflected in improved quality of research products. Membership, as such, is not confined to analysts from Services Division. It is hoped, rather, that all analysts from ERA will take an active part in the Committee's activities.

3. It was decided at the first meeting of the Committee that the program should consist of both informal discussion of spontaneously reported topics and more or less formal presentation of reports by committee members and guest speakers. The group was of the opinion that the subject matter considered in the meetings should include a wide range of topics. This approach has been used, and other ideas have been tried out.

4. Attached is a schedule of forthcoming programs for the period ending 30 June 1958. In the future, we hope to schedule similar programs and to present panels made up of ERA analysts to discuss other functional topics. We also welcome, as the occasion arises, the presentation of draft reports and preliminary findings by any analyst who cares to present them to the Committee. Your comments or suggestions for future programs will be appreciated.





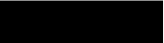
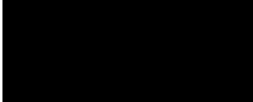
5. At the present time, the Secretary of the Committee is sending notices and minutes of the meetings to division chiefs, selected branch and section chiefs, and to those analysts who have requested to be placed on the mailing list. If you care to have these notices and minutes sent directly to you, please fill in the attached sheet. Also, if you plan to attend the meeting of June 11 at which Dr. [REDACTED] will be speaker, please indicate this, as we need to know the size of the room needed for the meeting. Return these to [REDACTED] S/TR, Room 2328, M Building. 25X1A9a

6. The usual time and place of the Committee meeting is at 1330 in Room 1121 M Building.

[REDACTED]
25X1A9a

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SCHEDULE OF PROGRAMS OF EUROPEAN SATELLITE COMMITTEE
MAY AND JUNE 1958

	<u>Date</u>		
25X1A9a	21 May	 Chief, D/S	To be announced
25X1A9a	28 May	 DAD/CR	CIA Collection Facilities and Programs for the European Satellites
25X1A9a	4 June	 St/PR	ERA Program Planning Pro- cedures with Examples from FY 59 EuSats Research Program
25X1A9a	11 June	 Chief, ERA	The Economic Intelligence Research Function and the Place of the European Satellites
25X1A9a	18 June	 Executive Secretary, Economic Intelligence Committee	EIC Resources and Activities on the European Satellites
25X1A9a	25 June	 I/AS A/PC A/E A/U	Panel Discussion on CEMA Activities

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To: Secretary of the European Satellite Committee, D/S

Please send all future notices and minutes of the
meetings of this Committee to:

Name_____

Room Number_____

Building_____

Extension_____

European Satellites on which I work:_____

Please check one:

___ I do plan to attend the meeting of June 11.

___ I do not plan to attend the meeting of June 11.

~~SECRET~~